

## AGENDA

Pearl City Community Unit School District #200  
Pearl City, IL 61062

Wednesday, March 18, 2020  
6:30 P.M. – High School Library

- A. Call to Order
- B. Roll Call of Members
- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
  - 1. Approval of February 19, 2020 Regular Board Meeting Minutes
  - 2. Approval of February 19, 2020 Closed Session Minutes
  - 3. Approval of February 12, 2020 Special Board Meeting Minutes
  - 4. Approval of February 12, 2020 Closed Session Minutes from Special Board Meeting
  - 5. Approval of Bills and Payroll through March 13, 2020
- F. Communications
- G. New Business
  - 1. Approval of 2020-2021 District Calendar – Potential Action Item
  - 2. First Reading of the Driver's Ed. Car Lease Agreement- Informational Item
  - 3. First Reading to approve JH Track as an official PC extra-curricular- Informational Item
  - 4. First Reading to approve Bass Fishing as an official PC extra-curricular- Informational Item
  - 5. Approval of Summer School Proposal for 2020- Potential Action Item
  - 6. First Reading of the Coach's Handbook – Informational Item
  - 7. First Reading of the Parent/Student Handbook – Informational Item
  - 8. First Reading of the Crisis Handbook – Informational Item
  - 9. First Reading of the School Fees for 2020-2021 – Informational Item
  - 10. Approval to post for Elementary Teacher for 2020-2021 school year – Potential Action Item
  - 11. Approval to seek bids for Milk, Bread, Food, Custodial Supplies for the 2020-2021 school year – Potential Action Item
  - 12. Approval to renew IHSA membership for the 2020-2021 school year – Potential Action Item
  - 13. Approval of E-Learning Resolution and E-Learning Plan – Potential Action Item
  - 14. Approval of amendment to the 2019-2020 Calendar- Potential Action Item
- H. Closed Session
  - 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646, and
  - 2. Enter into closed session for the purpose of Student disciplinary cases 5 ILCS 120/(c) (9).
- I. Potential Action Items from Closed Session
  - 1. Approval of Resignation of JH/HS Paraprofessional.
  - 2. Approval of Hiring a JH/HS Paraprofessional.
  - 3. Approval of Hiring a Musical Director.
  - 4. Approval of Winter Coaches for 2020-2021.
  - 5. Approval to Hire JH Football Coaches for 2020-2021.
  - 6. Approval of Resignation of JH Girls Basketball Coach(s).
  - 7. Approval of Spanish Teacher for the 2020-2021 School year.
  - 8. Approval of Resignation for Daycare Teacher.
  - 9. Approval of Teachers receiving tenure.

10. Approval of Teacher Resignation.
11. Student 2020B
12. Approval of Asst. Musical Director

J. Adjourn

\*\*\*Copies of the agenda and public documents can be picked up at the District Administrative Office at 100 S. Summit St, Pearl City, IL 61062 during its regular business hours.

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- A. Call to Order
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- C. Approve the Agenda
- D. Recognition of Guests & Public Comment
- E. Consent Agenda
  - 1. Approval of Feb. 19, 2020 Regular Board Meeting Minutes
  - 2. Approval of Feb. 19, 2020 Closed Session Minutes
  - 3. Approval of Feb. 12, 2020 Special Board Meeting Minutes
  - 4. Approval of Feb. 12, 2020 Special Board Meeting Closed Minutes
  - 5. Approval of Bills and Payroll through March 13, 2020 \$423,691.26
- F. Communications
- G. New Business
  - 1. Approval of 2020-2021 District Calendar – Potential Action Item
    - a. there have been no changes since the first reading*
    - b. for future we would like to set Spring break the last full week in March*
  - 2. First Reading of the Driver's Ed. Car Lease Agreement with Bunker Corp. Leasing- Informational Item
    - a. There were some law changes in the car industry about leasing to non-profits and so Bunker Leasing has really helped us to keep the price the same as in the past. The difference is the car will be ours all year long and it will be a three-year lease. This is a first reading so let me know if you have any questions.*
  - 3. First reading to Approve JH Track as an official PC extra-curricular activity- Informational Item
    - a. This has been a volunteer position and not seen as a school event for many years. There was a recommendation that if we wish to keep having our own program we make this a school sponsored activity.*
  - 4. First reading to Approve Fishing as an official PC extra-curricular activity- Informational Item
    - a. This has been a volunteer position and the numbers continue to be good. There was a recommendation that if we wish to keep having our own program we make this a school sponsored activity.*
  - 5. Approval of Summer School Proposal for the Summer of 2020- Potential Action Item
    - a. Pearl City has had a program every year due to no social promotion school code. Therefore, we look to have the board approve the program again in case there is a need*
  - 6. First Reading of the Coach's Handbook- Informational Item
    - a. Changes are listed in your packets*
  - 7. First Reading of the Parent/Student Handbook- Informational Item
    - a. Changes are listed in your packets*
  - 8. First Reading of the Crisis Handbook- Informational Item
    - a. Changes are listed in your packets*
  - 9. First Reading of the School Fees for 2020-2021- Informational Item
    - a. We are not looking to adjust any of the fees. We researched lunch prices and we are aligned with where the state says we should be.*
  - 10. Approval to post for elementary teacher for 2020-2021 school year- Potential Action Item

*a. All of the grade levels at the elementary are on the line for class size. The current 5<sup>th</sup> grade class is a bigger class and we currently only have one sixth grade classroom. We are looking for approval to post this position for next year.*

11. Approval to seek bids for Milk, Bread, Food, Custodian Supplies for the 2020-2021 school year- Potential Action Item

12. Approval to renew IHSA membership for the 2020-2021 school year.- Potential Action Item.

13. Approval of E-Learning Resolution and E-Learning Plan- Potential Action Item

*a. With the recent development of the coronavirus we are trying to be proactive in case we are directed to close the school for an extended amount of time. We have reviewed the plan with the e-learning plan committee. I recommend approval.*

14. Approval of amendment to the 2019-2020 Calendar- Potential Action Item

*a. Discuss the possibility of moving Spring break to the week of March 23<sup>rd</sup> instead of April 6<sup>th</sup>. However, with the recent update from ISBE I recommend that we leave Spring Break for the week of April 6<sup>th</sup>*

#### H. Closed Session

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity 5 ILCS 120/2(c)(1), amended by P.A. 99-646, and

2. Enter into closed session for the purpose of Student disciplinary cases 5 ILCS 120/(c) (9)

#### I. Potential Action Items from Closed Session

1. Approval of Resignation of JH/HS Paraprofessional

2. Approval of Hiring of JH/HS Paraprofessional

3. Approval of Hiring of Musical Director

4. Approval of Winter Coaches for 2020-2021

5. Approval to Hire JH Football coaches for 2020-2021

6. Approval of Resignation of JH Girls Basketball Coach(s)

7. Approval of Spanish Teacher for the 2020-2021 School year

8. Approval of resignation for Daycare teacher

9. Approval of Teachers receiving tenure

10. Approval of Teacher for resignation

11. Student 2020B

12. Approval of Asst. Music Director

#### J. Adjourn

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February 12 2020

BOARD OF EDUCATION DISTRICT #200

BOARD RETREAT

Mr. Bremmer, President, called the board retreat to order at 5:00pm in the High School IMC. Roll call found the following members present: Mr. Crackenberger, Mr. Johnson, Mrs. Keltner, Mrs. Lieb, Mrs. Sheffey, and Mr. Pauley. Also present were Superintendent Schiffman, Secondary Principal Kelly Mandrell, and Elementary Principal Brent Chrisman.

Mrs. Lieb motioned to approve the agenda. Mr. Pauley seconded the motion, which passed unanimously.

Recognition of guests and public comments were allowed. No comments were made.

Mrs. Sheffey motioned to enter closed session at 5:05pm. Mr. Crackenberger seconded the motion. Voting aye was: Mr. Bremmer, Mr. Johnson, Mr. Pauley, Mrs. Sheffey, Mr. Crackenberger, Mrs. Keltner, and Mrs. Lieb.

Mr. Johnson motioned to enter open session at 9:31pm. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Johnson, Mr. Pauley, Mrs. Sheffey, Mr. Crackenberger, Mrs. Keltner, and Mrs. Lieb.

Mr. Pauley motioned to adjourn the meeting at 9:32pm. Mr. Crackenberger seconded the motion, which was passed unanimously.

Respectfully Submitted,

Nikki Keltner, Board Secretary

Chad Bremmer, Board President

BOARD OF EDUCATION DISTRICT #200  
REGULAR BOARD MEETING

February 19, 2020

Mr. Bremmer, President, called the regular board meeting to order at 6:30 p.m. in the High School IMC. Roll call found the following members present: Mr. Crackenberger, Mrs. Keltner, Mr. Pauley, and Mrs. Sheffey. Also present were Superintendent Schiffman, Secondary Principal Kelly Mandrell, Elementary Principal Brent Chrisman, Lisa Allseits, Debra Underwood, Carolyn Grahame, and Kelly Lawler.

Mr. Pauley motioned to approve the agenda. Mrs. Keltner seconded the motion, which passed unanimously.

The board recognized guests and public comments were allowed. No comments were made.

Mrs. Keltner motioned to approve the consent agenda. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mr. Pauley, and Mrs. Sheffey.

In Communications, the FOIA request for information on Teacher and Administrative Salaries was shared. Two thank you notes were shared, one from the Curry Family, the other from the Jan Wilson family.

The board held a first reading of the 2020-2021 District Calendar.

Mrs. Lieb arrived at 6:37 p.m.

The board approved continued discussions on a joint Marching Band and Flags Coop with Eastland.

Mr. Pauley motioned to approve the facility use for Zion Community Church on March 1<sup>st</sup>, 2020. Mr. Crackenberger seconded the motion, which passed unanimously.

Mrs. Sheffey motioned to approve the administration moving forward with gathering estimates and bids for the parking lot repairs. Mrs. Keltner seconded the motion, which passed unanimously.

Mr. Crackenberger motioned to approve the Certificate of Hazardous Transportation Conditions. Mr. Pauley seconded the motion, which passed unanimously.

Mrs. Keltner motioned to approve a Memorandum of Understanding with HCC for a new Transitional Math Course. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to enter closed session at 6:56 p.m. Mr. Crackenberger seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Lieb motioned to enter open session at 7:55 p.m. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve Darrell Hill as a volunteer Fishing Coach. Mrs. Lieb seconded the motion, which passed unanimously.

Mr. Crackenberger motioned to approve Kristi Fransen as the F/S Academic Bowl Advisor for 2020-2021. Mr. Pauley seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Sheffey motioned to approve a one year contract for Mr. Ben Asche as the JH/HS Principal for 2020-2021 at \$75,500.00. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mr. Pauley motioned to approve a new three year contract with Mr. Brent Chrisman as Elementary Principal. Mrs. Lieb seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, Mr. Pauley, and Mrs. Sheffey.

Mrs. Lieb motioned to approve a three year Collective Bargaining Agreement with the Pearl City Federation of Teachers. Mrs. Sheffey seconded the motion. Voting aye was: Mr. Bremmer, Mr. Crackenberger, Mrs. Keltner, Mrs. Lieb, and Mrs. Sheffey. Mr. Pauley abstained from voting.

Mr. Pauley motioned to adjourn the meeting at 7:58 pm. Mr. Crackenberger seconded the motion, which passed unanimously.

Respectfully submitted,

Janis Sheffey, Recording Secretary

Chad Bremmer, Board President

# 2020-2021 Pearl City School Calendar

S	M	T	W	T	F	S
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30	31					

189 Days ( Includes 9 Emergency Days)  
 1st quarter (44 days) - ends October 23  
 2nd quarter (38 days) - ends December 12  
 3rd quarter (47 days) - ends March 12  
 4th quarter (48 days) - ends May 26

S	M	T	W	T	F	S
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176 Student attendance days  
 9 Emergency Days  
 4 Institute days  
 189 Total Days

S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					

September 7 Labor Day  
 October 12 Columbus Day  
 November 11 Veterans Day - Waived  
 Nov. 25-27 Thanksgiving Day/Break  
 December 25 Christmas Day  
 December 31 New Year's Eve

January 1 New Year's Day  
 January 18 Martin Luther King Day  
 February 15 President's Day  
 April 2 Good Friday  
 April 4 Easter Sunday  
 May 31 Memorial Day

1st quarter (44 days) - ends October 23  
 2nd qtr (37 days) - ends December 18  
 3rd quarter (47 days) - ends March 12  
 4th quarter (47 days) - ends May 26

SCHOOL IMPROVEMENT  
 DAYS - Dismiss @ 11:15  
 September 18  
 November 11  
 February 12  
 March 12

Graduation - May 23rd

PARENT TEACHER  
 CONFERENCES  
 October 28 (1:00-8:00)  
 October 29 (1:00-8:00)



# BUNKER

Corporate  
Leasing Inc.

## Open End Lease Worksheet

Customer: **Pearl City School District 200**

Driver: Drivers Education

Vehicle: 2016 Chevrolet Malibu

Vehicle Id# 1G1ZE5ST8GF184794

Lease # **B1**

Date: 2/10/2020

Miles Per Year: 10,000

Stock#

Salesman: Jason Bardell

	Invoice Cost
1. Vehicle Price	\$ 18,300.00
2. Dealer Installed Options	\$ -
3. Dealer Installed Options	\$ -
4. Dealer Installed Options	\$ -
5. Dealer Installed Options	\$ -
6. Dealer Installed Options	\$ -
7. Secretary of State Fee	\$ 25.00
8. Dealer Trade or Courtesy Delivery Fees	\$ -
9. Fleet Allowance	\$ -
10. TOTAL VEHICLE PRICE	\$ 18,325.00

11. TOTAL VEHICLE COST	\$ 18,325.00
12. SALES TAXES..... Illinois ... 6.25% x \$ 18,325.00 (Tax Exempt #	\$ -
13. TAXES : ATC.....	\$ -
14. DOCUMENTARY FEES.....	\$ 300.00
15. REBATE .....	\$ -
16. CASH DOWN .....	\$ (2,000.00)
17. CAPITALIZED COST .....	\$ 16,625.00

### PAYMENT COMPUTATION FOR OPEN END LEASE

#### DEPRECIATION:

a. capitalized cost.....	\$ 16,625.00
b. depreciation percent .....	1.590%
c. sub total .....	\$ 264.34
d. sub - total..... \$ 264.34 x 48 lease term.....	\$ 12,688.32

#### ACTUAL RESIDUAL AT LEASE END:

a. capitalized cost.....	\$ 16,625.00
b. depreciation .....	\$ 12,688.32
c. future value .....	\$ 3,936.68

MONTHS 48 ... % ... 5.50%	MONTHLY PAYMENTS.....	\$ 313.13
ADMINISTRATION FEE.....		\$ 35.00
MONTHLY TAXES..... 0.00% x \$ -	Total Pmt.....	\$ -

**TOTAL PAYMENT .....** **\$ 348.13**

LESSEE SIGNATURE

Pearl City School District 200

# BUNKER

801 East South Street  
Freeport, IL 61032

## INVOICE

Date	February 10, 2020
Invoice #	1225

**Bill To:**  
Pearl City School District 200  
100 South Summit, P.O. Box 9  
Pearl City, IL 61062

Terms	Lease #	Vehicle	Vehicle Id #
Due on receipt	B1	2016 Chevrolet Malibu	1G1ZE5ST8GF184794
Description			Amount
Payment due at signing			348.13
Title Fees			150.00
Thank you for your business.		Balance Due	\$ 498.13

If you have any questions please contact  
Peggy Leverton  
815-235-2121  
pleverton@bockerautogroup.com

## **Summer School**

- Student Attendance: May 21<sup>st</sup> - June 18<sup>th</sup>.
  - Monday –Friday 8:00 am – 11:30am
  - 3.5 hours per day
- Teacher Compensation @ \$30.00 per hour
  - 3.5 hours per day/19 days/66.5 hours
  - Total cost= \$1,995.00
- Transportation will be provided by parents

### **Changes with Page Numbers for the Handbook**

1. Calendar Dates- page 4
2. New Staff – page 6
3. Change of Staff- page 11
4. Illinois Science Assessment- Change to Juniors - page 16
5. Charged Chromebook- page 16
6. Volunteer Hours – page 17
7. Seniors must complete the FAFSA- page 17
8. Added Junior/Senior High School to changing for PE- page 18
9. Service Logs- page 19
10. Added Job Shadowing- page 20
11. Career Tec Guidelines- page 21 and 22
12. Stop must be along the route- page 22
13. Truancy being contacted- page 36
14. Hats- page 37
15. Shirts- page 37
16. Smart Watches- page 37
17. Behavioral Ladder- page 44
18. Plagiarism- page 45
19. Academic Qualifications and Eligibility Requirements- page 55
20. Complaint Manager- page 74 and 77

### **Changes with Page Numbers for the Crisis Manual**

1. New Junior/Senior High School Principal page 4
2. CPI Trained Staff pages 8 and 9
3. Lockdown Procedures page 21
4. Violation of Order of Protection page 25

**2020-2021 Pearl City  
School Fees  
(Draft)**

**Book Rental Fees:**

\$60.00---Grades K-12

**Lock Rental Fees:**

\$5.00---Elementary

\$5.00--- Grades 7-8

\$5.00---Grades 9-12

**Technology Fee (K-12)**

\$45.00 --Technology Fee

**Jr. High Fees:**

\$10.00 ---Rotation classes (7th & 8th Grades)

**PE Gym Shirt Fee:**

\$6.25 --- 7-12

**Planner Fee:**

**\$2.75 – Elementary**

**\$3.50 --- 7-12**

**High School Fees:**

\$10.00--- Keyboarding

\$16.00--- Intro to Ag

\$10.00 ---Vet Tech

\$10.00 ---BSAA

\$10.00 ---PSAA

\$10.00 ---Ag Business Management

\$10.00 ---Natural Resource Management

\$20.00 ---Food Science Technology

\$ 8.00--- Environmental Science

\$200.00--Drivers Education

\$20.00--- Drivers Permit Fee (Actual Cost)

\$10.00---Biology

\$15.00 ---Biology II

\$10.00-- Art 1/2/3/4

\$100.00--CareerTec Fee

\$10.00---Chemistry I

\$10.00---Chemistry II

\$10.00---Physical Science

\$90.00---Actual Cost – AP Calculus Test

**School Lunch Fees**

K-6 - \$2.10

7-12 - \$2.45

Adult - \$3.00

**Breakfast**

\$1.25 – Everyone

Ala Carte

\$1.00 Breakfast

\$1.75 Salad

\$1.75 Main

\$0.75 Vegetable

\$0.75 Fruit

\$0.75 Dessert

\$1.00 Juice/Water

\$0.30 Milk

**Athletic Fees**

JH - \$40

HS - \$60

If athletes go out for 3 sports, they get the 3<sup>rd</sup> sport free.

Do not count Bass Fishing and Dance as activities

Admission – All students attending school get free admission into ball games.



The IHSA governs the equitable participation in interscholastic athletics and activities that enrich the educational experience.

March 2020

To the Principal/IHSA Official Representative Addressed:

It's time again for your school to renew its membership in the Illinois High School Association. **For the 2020-21 school term, IHSA membership will not require payment of membership dues or state series entry fees per action of the IHSA Board of Directors.**

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2020-21 school term.

Your 2020-21 membership renewal is due by June 15, 2020. Please do not delay. Obtain your Board of Education's action on the membership resolution and email it to [general@ihsa.org](mailto:general@ihsa.org) or fax (309) 663-7479 on or before **June 15**.

Sincerely,

Craig Anderson  
Executive Director

**THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL  
OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY.  
DO NOT DETACH**

To: IHSA Executive Director

We certify that Pearl City High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on \_\_\_\_\_, 2020, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2020, through June 30, 2021.

Principal/Official Representative Signature

Board President or Board Secretary Signature

Kelly Mandrell (815) 443-2715

Print Name and Phone Number

Print Name and Phone Number

Pearl City

High School

Pearl City

, Illinois

2020-21 Membership Renewal

**RESOLUTION OF THE ADMINISTRATION  
OF PEARL CITY #200**

WHEREAS, an Illinois law became effective July 1, 2019, that allows a School District to adopt a research-based program for Electronic Learning (e-learning) days that permits student instruction to be received electronically on days students are not physically present at school in lieu of the district's scheduled emergency days, (105 ILCS 5/10-20.56); and

WHEREAS, the newly authorized e-learning days are intended by the Illinois legislature to be used in lieu of the use of scheduled emergency days that are caused by school closings due to such events as extreme weather conditions; and

WHEREAS, the Board of Education believes it is in the best interest of students, parents, and guardians, School District staff, and the community to adopt a program that provides for e-learning days that, in the past, schools would be closed and no instruction received due to extreme weather or other unexpected event; and

WHEREAS, the use of e-learning days would provide reasonable certainty to all School District stakeholders as to the last day of the academic year; and

WHEREAS, the School District administration has developed an e-learning curriculum that can be used to successfully provide meaningful learning experiences for students on days that they are not physically present at school; and

WHEREAS, the proposed e-learning program is attached to this Resolution as Exhibit A; and

WHEREAS, the e-learning program contained in Exhibit A addresses and meets the specific needs of all students, including special education students and English learners, and ensures that all mandates are met using the researched based program; and

WHEREAS, the School District's e-learning program must be verified by the Regional Office of Education.

NOW THEREFORE, be it resolved by the Administration of Pearl City #200, Stephenson County, Illinois, with the knowing support of the Board of Education as follows;

**Section 1:** That the district hereby adopts the e-learning program as contained in Exhibit A.

**Section 2:** That the e-learning program adopted by the district be submitted to the Regional Office of Education for its verification.

**Section 3:** That the e-learning program is approved for a period of one year.

**Section 4:** That this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted this 19<sup>th</sup> day of March, 2020, by roll call vote as follows:

Yes \_\_\_\_\_

No \_\_\_\_\_

Absent \_\_\_\_\_

Board of Education Pearl City School District #200

\_\_\_\_\_, President

ATTEST: \_\_\_\_\_, Secretary





# PEARL CITY C.U.S.D. #200

100 S. Summit

Pearl City, Illinois 61062

815-443-2715

Fax - 815-443-2237

[www.pcwolves.net](http://www.pcwolves.net)

DR MICHAEL SCHIFFMAN  
Superintendent

DR KELLY MANDRELL  
JH/HS Principal

BRENT CHRISMAN  
Elementary Principal

*Pearl City School District 200  
E-Learning Plan  
2019-2020*

***Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day:***

During e-learning students must be provided work from the teachers they were assigned to see on the missed day from multiple subject areas that equate to no more than 5 hours of participation. The work will be assigned to the students on the emergency day and will be due to be submitted back to the teacher or staff member. Students will have up to five days to complete the assignments once coming back to school. Teachers may assign multiple day's work if the district is in need of being closed for known extended time.

***On an e-learning day the teachers shall be scheduled to work from 8:30-1:30. Teachers shall be available for technology support or if a student has a question regarding an assignment.***

Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program.

## Elementary Students K-6

Elementary students do not take their chromebook home. Therefore, the elementary teachers will be putting together research based assignments that the students can do while school is closed. Teachers will also be able to place information for students on their website pages and be able to access the information at home. The assignments will focus on Reading and Math. Special Ed. teachers will create assignments based on the goals of their students.

## Junior High

The school district will allow the Junior High students to take their chromebook home during the school closure. Teachers will be able to download assignments on Google Classroom on a regular basis. Teachers may also place multiple assignments on the Google Classroom so students are prepared ahead of time. SPED teachers will work with students on their individual goals. Teachers may also send assignments home with the students the previous evening, so students can do the work on the chromebook.

## High School Students

The school district allows HS students to take chromebooks home. Therefore, teachers will place assignments on Google Classroom. Teachers will be able to download assignments on Google Classroom on a regular basis. Teachers may also place multiple assignments on the Google Classroom so students are prepared ahead of time and in case they do not have access to the internet.

***Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.***

If there is no internet access or if poor weather and power outages create issues for internet connections staff will work with the student/parent to make arrangements for an opportunity for the work to be

completed at a later date. Parents should reach out to the school to make arrangements or to let people know they do not have internet access.

***Ensure appropriate opportunities for students with special needs***

Students with special needs will have assignments modified or provided based on their IEP goals from their Special Education teacher or related service provider. Therefore, specialists should also provide guidance to students when appropriate.

***Monitor and verify each student's electronic participation***

All work will be posted on the district website or Google Classroom by 9:00am on the e-learning day. The work will need to be completed and turned in either electronically or in paper form to verify the student's participation on the e-learning day.

***Address the extent to which student participation is within the student's control as to the time, pace, and means of learning***

Student participation will vary based on the grade level and age of the student

***Provide effective notice to students and their parents or guardians of the use of particular days for e-learning***

Communication will go to parents explaining our e-learning plan for the year and it will be posted on our website

***Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program***

All teachers have been assigned a laptop or chromebook for use at school and at home. Teachers will be available for support from 8:30-1:30pm

**General Expectations**

In general, student work on a remote learning day will be based upon research informed instructional practices. Some examples of research informed instructional practices appropriate for remote learning include, but are not limited to:

1. Setting Objectives
2. Reinforcing Effort/Providing Recognition and Feedback
3. Cues, Questions & Advance Organizers
4. Nonlinguistic Representations (Graphic Organizers)
5. Summarizing & Note Taking
6. Identifying Similarities and Differences
7. Generating & Testing Hypotheses
8. Homework for later grades with minimal parental involvement with a clear purpose
9. Scaffolding Instruction
10. Student practice
11. Individualized Instruction
12. Inquiry-Based Teaching
13. Concept Mapping
14. Reciprocal Teaching
15. Promoting student metacognition
16. Teacher clarity (learning goals, expectations, content delivery, assessment results, etc.)
17. Setting goals or objectives
18. Higher-level questioning
19. Learning feedback that is detailed and specific

20. The Directed Reading-Thinking Activity
21. Question-Answer Relationship
22. KWL Chart
23. Comparison Matrix
24. Anticipation Guides
25. Response Notebooks
26. Student Reflection
27. Use of software programming vetted and approved for usage by Pearl City School District

One of the best pieces of advice offered from other states is to not overwhelm students with work on these days. Students will not be expected to complete the equivalent of classwork time and additional homework in our traditional school day during a remote learning day. The law requires 5 clock hours of instruction and appropriate learning opportunities for all students' needs. Student work should be relevant, meaningful, and manageable for them. Should a circumstance, such as a power outage or lack of internet access at their home prohibit a student from completing an assignment(s), that student will be given adequate time to make up the assignment *without penalty* once school resumes. If it is known in advance that a student does not have access to the internet or required technology to complete the work, a non-electronic method of completing the work, if available, should be provided to the student. All students will have five (5) school days to submit any expected work on a remote learning day for full credit.